

BUSINESS PLAN QUESTIONNAIRE

SECTION 1 – THE PROJECT

BACKGROUND

- 1.1 Name of company.....
- Date of Incorporation.....
- RC No.....
- Location – Office address.....
- Factory address.....
- Date of Commencement of Business.....
- Previous Businesses engaged in by the company and time period
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- Current Business and when commenced.....
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- Present Authorised Share Capital
- Present Paid up Share Capital.....
- Membership of Organised Private Sector.....
- Current Loan Request (indicate amount and purpose).....
- Proposed Loan Tenor.....

OWNERSHIP STRUCTURE AND BOARD REPRESENTATION

1.2 Shareholders, Directors and their holding (Kindly attach copies of forms CO2 and CO7)

	Shareholders/Directors	Holding N'000	% Holding
1			
2			
	Total		

ANALYSIS OF PAST OPERATION

1.5 Provide information on the company's business for the past 3 years supported with the financial statement of account

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THE NEED FOR THE PROPOSED LOAN

1.6 Give the compelling need for the proposed project

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PROJECT DESCRIPTION

1.8 Give a full description of the project

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2.1 **CRITICAL SUCCESS FACTORS**

Highlight the critical success factors for the project?

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2.2 **RISK ANALYSIS**

Highlight the major risks of the projects as follows:

PERCEIVED RISKS	CONSEQUENCES	MITIGATING FACTORS

2.3 **SECURITY FOR THE LOAN**

Provide the following details for the assets proposed as security for the loan

Type of Security.....

Description.....

Location.....

Value.....

Authorized Signature and Company Stamp.....

Name of Signatory.....

Position in the Organization.....

Date.....